

Proof of Pump Out Form – Trout Lake Watershed – Pursuant to By-law 2014-054

Please forward via mail to or drop off at:

City of North Bay
Attention: Customer Service Centre
200 McIntyre Street East
North Bay ON P1B 8V6

or email to: proofofpumpout@cityofnorthbay.ca

Proof of Pump-Out of Septic Tank Pursuant to City of North Bay By-law 2014-054

Name:

Roll #:

Address:

Pump Out Contractor:

Pump Out Date:

If this form is not stamped by the contractor pumping out your system please provide a copy of your receipt.

Signed:

(Owner of Property)

By-law 2014-054 applies to all properties that use a septic tank as part of their on-site waste water treatment system and front on Trout Lake or abut a water course that flows to Trout Lake within the City limits of North Bay. The by-law compels the owner of the regulated property to file proof of pump out

- Every 3 years if the building is used or occupied for more than 12 weeks per year (considered permanent) and
- Every 5 years if used or occupancy that is less than this period of time (considered seasonal).

Regulated streams include Lees Creek, Doran Creek, Four Mile Creek, and Hillside Creek.

You can check if your property is in the regulated zone by referring to the City's website: cityofnorthbay.ca/cityhall/departement/environmental/pumpout or contact the Engineering and Environmental Services Office of the City at 705 474-0400 ext 2320 for assistance.

You can download By-Law 2014-054 at cityofnorthbay.ca/cityhall/bylaws

The completed form can be mailed, placed directly in the mail slot at North Bay City Hall or can be scanned and emailed to: proofofpumpout@cityofnorthbay.ca

For useful tips and information on Septic Systems, please visit:

http://www.ene.gov.on.ca/environment/en/subject/septage/STDPROD_078932.html